



Board Meeting Minutes

Escuela Éxitos
Regular Meeting of the Board of Directors

Meeting Date: October 20, 2021

Meeting Time: 4:30 p.m.

Meeting Location: Escuela Éxitos and Google Meet

Board Members Present: Ingris, Andrea, Sam

Board Members Absent: Nate

School Officials Present: Luis, Guadalupe

Other Present: Wendy (NEO)

1. Call to Order

The motion to open the meeting was moved by Andrea and seconded by Ingris. The motion carries and Sam opens the meeting at 4:52.

2. Approve Agenda

The motion to move the agenda was moved by Andrea and seconded by Ingris. The motion carries.

3. Approve Previous Meeting Minutes

The motion to approve the September Minutes was moved by Andrea and seconded by Ingris. The motion carries.

4. Approve Technology Usage and Safety Policy

Luis presented the Usage and Safety Policies which were sent out to students and parents. It was described as a typical school technology usage document designed to keep students safe when using the school's technology. In addition, the policies limit the school's liability should students use technology inappropriately. The policies must be approved prior to distributing the new Chromebooks and tablets.

The motion to approve the technology usage and safety policy was moved by Ingris and seconded by Andrea. The motion carries.

5. Budget and Financial Update

Nick from Bergan KDV was not present today so Luis provided a brief update on the school's finances. Luis will be meeting with Nick tomorrow (10/21/21) to provide a mutual update on revenues and expenses. The budget was based on 98 students and EE has 111 students. As a result, the budget is healthy.

Sam asked if there was an update on the teachers receiving stipends for completing custodial duties. Luis is distributing and collecting timesheets for teachers who worked custodial duties after contracted hours.

6. Updates:

- Enrollment: EE now has 111 students (will soon have 113)
 - Transportation issues have been resolved, which was crucial for not losing families.
- Construction:
 - The wrong toilets were initially installed in K/1 (too small). These will be replaced with standard-sized toilets this weekend.
 - More painting and flooring will take place in the vacant wing of the building
 - The Occupancy Permit was received.
 - Playground: Luis anticipates the eventual construction of the playground.
- Staffing:
 - Luis hired a Custodian who will start work within two weeks.
 - Luis is interviewing two candidates for the 5/6th Grade Teacher position.
 - Two individuals have expressed interest in being on-call substitute teachers.
- Transportation:
 - Luis expressed transportation is going well and issues have been resolved.
 - EE keeps track of arrival times and shares the times with the transportation company.
- Board Training:
 - Sam expressed the importance of completing board training.
 - Luis and Wendy also stressed the importance of completing board training.

7. New Business

Sam's Business / Comments:

- It is very admirable that Luis has been teaching, however, he is very excited Luis will be able to focus his energy on being a full-time Principal.
- It is very admirable that teachers agreed to perform custodial duties, but he is very excited EE hired a Custodian.
- EE is looking to recruit and appoint a new board member to fill the vacant spot.

- Sam wants to be more known and accessible to parents and teachers. It is difficult because Sam, Andrea, and Nate all work for different schools with similar hours as EE. Still, he hopes parents and teachers find the board accessible.
 - Luis added the open-door policy EE has with parents.

Luis' Business:

- Luis will be sending board members the draft of the behavior / discipline procedures.
- Luis encourages feedback within 10-days so the plan can be rolled out.

Andrea's Business:

- Andrea spoke of a Colombian Dance Group asking about using EE's space for dance practice on Sunday.
 - The group will be paying.
 - They are very appreciative of the opportunity.
 - Andrea says they are very respectful of the space and does not allow people who are not part of the rehearsal (ex: siblings) into the building.
- Related to Andrea's comments, Luis stressed the Board will need to set up payment policies, etc.
 - Andrea and Luis will work on establishing the necessary policies.

8. Close of Meeting

The motion to close the meeting was moved by Sam and seconded by Andrea. The motion carries. The meeting was adjourned by Sam at 6:12 PM.