



Board Meeting Minutes

Escuela Éxitos
Regular Meeting of the Board of Directors

Meeting Date: November 20, 2023

Meeting Time: 4:30 p.m.

Meeting Location: 4741 Zealand Ave. N – New Hope

<https://meet.google.com/vbw-ipyi-oww>

Board Members Present: Ingris, Angie, Sam

Board Members Absent: Andrea, Dana

School Officials Present: Luis

Others Present: Shannon Benalshaikh, Ted Anderson

1. Call to Order

The meeting was called to order at 4:36 PM by Sam.

2. Conflict of Interest Statement – Roll Call

3 board members were present and all 3 indicated they had no conflict of interest.

3. Approve Agenda

The motion to approve the agenda was made by Angie and seconded by Ingris. The motion carried.

4. Approve Previous Meeting Minutes

The motion to approve the meeting minutes was made by Angie and seconded by Ingris. The motion carried.

5. Financials Update (Through September)

- Sharon shared her screen and presented pupil units 200, ADM budgeted, actual is 232, total revenues, 775l expenditures 637k (27% over receivables)
- Food service: perhaps a receivable might need to be added
- After expenditures and projected expenditures cash on hand at the end of the year is projected to 346K

- Total assets 409K
- Ms. Shannon explained the budget and finances and the breakdowns in greater detail
- CSP grant is in progress- Shannon & Luis need to look into that
- Updated cash reflow to reflect bank activity
- Nobody had any questions

Payment register requires approval Angie Moves to approve the check register for this month, Ingris seconds. Motion passes.

Ingris motions to approve the updated financials, Angie seconds. Motion passes.

6. Accept Anna Milena's Resignation

-her letter is in the board packet

Sam motions to approve and Ingris seconds, motion carries.

7. School Updates (Staffing, Enrollment, Audit, Transportation, Testing)

- In the process of looking for a first grade teacher, a position is posted on indeed and on our website. One candidate came in and visited. We are prepared internally to support this change in faculty- David our PE teacher, is licensed as a classroom teacher. If he takes over first grade classroom teachers will be required to teach PE. Luis has been in the classroom for the last week because of David's time off.
- Sam's advice: continue actively seeking a first grade teacher
- Angie supports the decision for her resignation
- Ingris agrees as difficult as the situation is.
- Our payscale is not competitive and the teacher shortage makes it a challenge
- There are a few other candidates, Luis asked Amity if there were any other candidates however there are no other leads.

- Enrollment holding steady at 225, sending an updated file to MDE. We will begin our campaign to recruit kinder soon. We are hoping we can be at 235 by the end of January.

- Audit was underway and Shannon spoke to the auditor we thought was taking our school. He is unsure if he can serve our school. We are approaching a deadline for submissions. This audit might require an extension. We are not the only

organization struggling to find auditors.

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- School events: flu & Covid shot clinic December 9th- \$100
- Toys for Tots sponsor site. Will be a great way to promote the school. (pick up site but not drop off site)
- Our first holiday concert will be December 21st am at House of Hope Lutheran Church.
- Special lunch for staff and students Wednesday: turkey, mashed potatoes, gravy & green beans
- The school is decorated! Merry & bright!
- Transportation prices have increased- we are working to get the HHM & special ed transportation funds allocated. Making progress on routes that have been late.
- Our first parent teacher conferences took place in November. Luis will report on the % of attendance at our next board meeting.
- Testing positive and daily data also shows progress.
- Students will retest after winter break and Luis has asked teachers prepare work over break for students in need of interventions.

8. New Business

No new business.

9. Public Comments

Thank you from Ted Anderson!

10. Close of Meeting

The motion to close the meeting was moved by Ingris and seconded by Angie. The motion carried and the meeting was closed by Sam at 5:27.

Notes respectfully submitted by Angie Peña