

Board Meeting Minutes
Escuela Éxitos
Regular Meeting of the Board of Directors

Meeting Date: January 26, 2023

Meeting Time: 4:30 p.m.

Meeting Location: 4741 Zealand Ave. N – New Hope

<https://meet.google.com/rqu-zuub-sem?hs=122&authuser=1>

Board Members Present: Ingris, Andrea, Sam

Board Members Absent: Angie

School Officials Present: Luis

Others Present: Michelle Prospero (CSDC)

1. Call to Order

The meeting was called to order at 4:33 PM

2. Approve Agenda

The motion to approve the agenda was moved by Ingris and seconded by Andrea. The motion carries.

3. Approve Previous Meeting Minutes

The motion to approve the minutes was moved by Ingris and seconded Andrea. The motion carries.

4. Working Budget

Luis provided an overview of the executive summary found on page 2 of the financial report.

- Enrollment is currently at 147 students
- Our Working budget is based on an enrollment of 145 students
- This working budget is an update of the original budget which was based on the enrollment of 243 students
- Luis will continue to focus on enrollment

5. Evaluation

- The board viewed the form for evaluating the executive director
- It was suggested items related to school finance and relationship to board governance be added
- Angie and Sam will meet with Luis regarding the continuation of this process

6. Updates

- Enrollment is at 147
- 12 incoming-kindergarteners are already enrolled for 2023-24
- Some concerns exist regarding heating within the building
- There are ongoing plumbing concerns regarding rust in the pipes
 - Luis received a quote for \$2,600 to fix the issue with the rust
- The final audit proposal has still not been received
- Luis has begun looking at staffing for next year
 - Hopeful all or most staff will return
 - There is a potential of losing 1-2 staff members
 - Right now EE will need to hire approximately 3 new teachers before next year
- EE will transition from BerganKDV for financial services at the end of this month
 - Luis is in contact with several vendors, however, the replacement has not been finalized
 - Luis says we will know more in the next 24-48 hours
 - Luis will work in the meantime to ensure a smooth transition. Luis will perhaps seek help in this.

The motion to pre-approve Luis to go into an agreement with a replacement financial services provider, provided it fits within EE's current budget of \$4,275/month, was moved by Andrea and seconded by Ingris. The motion carries.

7. New Business

There was no new business.

8. Public Comments

There were no public comments.

9. Close of Meeting

The motion to close the meeting was moved by Sam and seconded by Andrea. The motion carries. The meeting was closed by Sam at 5:24PM.