



## Board Meeting Agenda

Escuela Éxitos  
Regular Meeting of the Board of Directors

**Meeting Date:** July 14, 2021

**Meeting Time:** 4:30 p.m.

**Meeting Location:** Online <https://meet.google.com/bwn-qzmd-ugn?hs=122&authuser=0>

**Board Members Present:** Ingris, Andrea, Sam, Nate

**Board Members Absent:** Abigail

**School Officials Present:** Luis, Guadalupe

**Others Present:** Adam Myhand

### 1. Call to Order

**Sam**

- The meeting was called to order by Sam at 4:40PM.

### 2. Approve Agenda

**Sam – Board Action**

- Prior to the motion, Luis announced item 7 would only include the following policies: Credit & Debit Card, Whistleblower, Harassment and Violence Prohibition.
- The motion to approve the agenda with the change to item #7 was moved by Nate and seconded Andrea. The motion carries.

### 3. Approve Previous Meeting Minutes

**Sam – Board Action**

- The motion to approve the minutes was moved by Nate and seconded Andrea. The motion carries.

### 4. Approve Contract with Bergan KDV

**Luis – Board Action**

- Bergan KDV has provided Escuela Éxitos with start-up services and Luis recommended to approve the contract for the school to continue working with them.
- The motion to approve the contract with Bergan KDV was moved by Andrea and seconded by Ingris. The motion carries.

**5. Approve Food Service Contract with CKC Foods**

**Luis – Board Action**

- The motion to approved the Food Service Contract with CKC Foods was moved by Nate and seconded by Ingris. The motion carries.

**6. Approve Hiring of Secretary and posting of Instructional Coach with Maximum Salary of \$90,000 and EA \$30,000-\$36,000**

**Luis – Board Action**

- The motion to approve the hiring of Secretary and posting of Instructional Coach with Maximum Salary of \$90,000 and EA \$30,000-\$36,000 was moved by Ingris and seconded by Nate. The motion carries.

**7. Approve the following Policies:**

**Fair and Open Hiring Practices, Credit & Debit Card, Whistleblower, Harassment and Violence Prohibition Electronic Funds Transfer, Prevention of Concussions**

**Luis – Board Action**

- Luis announced during item 1 this item would only include the following policies: Credit & Debit Card, Whistleblower, Harassment and Violence Prohibition.
- The motion to approve the policies (Credit & Debit Card, Whistleblower, Harassment and Violence Prohibition) was moved by Nate and seconded by Andrea. The motion carries.

**8. Discussion and Approval: Early Kinder Entrance and Policy & Board Meeting in person (Time & Day)**

**Luis – Board Action**

- Our current enrollment policy requires students to be 5-years-old by the start of the academic year for kindergarten enrollment.
  - Luis learned this would be prohibitive of families of kindergarteners attempting to transfer students who previously early-enrolled within other schools.
  - Luis explained the entrance exam which would be required for early-enrollment (Child Observation Record Advantage Tool).
  - Luis recommended allowing early-enrollment if the student is able to demonstrate mastery of the kindergarten standards.
  - The motion to approve the early-enrollment policy was moved by Nate and seconded by Andreas. The motion carries.
- Regarding Board Meeting Time & Day
  - Starting in August, all scheduled Board Meetings will be hosted at House of Hope Lutheran Church in New Hope, MN until Escuela Éxitos completes building renovations.

## **9. Updates: Enrollment, Construction, Staffing, 501c3 Board Training – E-rate**

**Luis - Update**

- Our current enrollment is 120 students
  - Our projection is to reach 165 students
  - 2nd grade is almost at capacity
  - 4,500 postcards were sent to local neighborhoods on Monday
- The construction is coming along nicely.
  - One weight supporting wall was discovered and plans had to be altered.
  - Some existing beams were found to need reinforcement.
  - The plumbing permit was under review, however, this was fast tracked by the State and should be resolved when the City Inspector visits on Monday.
    - These three items caused some minor delays.
    - August 27th is the current delivery date for the building.
- Staffing is on track and Luis will continue to conduct more interviews as enrollment increases.
- The 501c3 status was approved.
- Luis expressed the importance of Board Members completing the required training modules.
- Our E-Rate Application was approved.

## **10. New Business**

**Sam**

- Luis has received uniformed shirts branded with the Escuela Éxitos logo. Luis asked for the Board to approve a \$5,000 investment to order shirts to sell to parents.
  - The shirts/bottoms with the Escuela Éxitos cost the school \$9/each when on sale.
  - Luis also desires to order shirts for every Staff Member, Board Member, and other supporters of Escuela Éxitos. This would be approximately an additional \$300.
  - The motion to approve the funds for Escuela Éxitos to make a \$5,000 investment in ordering school uniforms plus an additional \$300 in ordering a shirt for staff members, board members, etc. was moved by Andrea and seconded by Ingris. The motion carries.
- Andrea will be meeting with the YMCA Camp du Nord. Andrea proposed setting up family camping with Escuela Éxitos.

## **11. Close of Meeting**

**Sam**

- The motion to close the meeting was moved by Andrea and seconded by Ingris. The motion carries and the meeting was closed by Sam at 5:49PM.