

Board Meeting Minutes
Escuela Éxitos
Regular Meeting of the Board of Directors

Meeting Date: January 12, 2021

Meeting Time: 4:30 PM

Meeting Location: Online

Board Members Present: Sam, Andrea, Ingris, Abigail, Nate

School Officials Present: Luis

Others Present: Nick Taintor, Sean Elder, Wendy Swanson-Choi, Antonio Cardona

1. Call to Order

The meeting was called to order by Sam at 4:37 PM.

2. Approve Agenda

- For Item #7 it was agreed the Board would table the discussion and vote on the amended policy of Early Kindergarten Entrance.
- The motion to approve the agenda was moved by Andrea and seconded the Abigail. The motion carries.

3. Approve Previous Meeting Minutes

- The motion to approve the previous meeting minutes was moved by Andrea and seconded by Abigail. The motion carries.

4. Introduction of Community Board Member

- Candidate: Nathanael (Nate) Zell
- The motion to approve Nathanael Zell to the Board of Directors as a Community Board Member was moved by Sam and seconded by Abigail. The motion carries.

5. Election of Officers

- Board Chair and Secretary: Sam
- Board Vice-Chair: Abigail
- Treasurer: Andrea assisted by Ingris
- The motion to approve the election of officers was moved by Andrea and seconded by Nate. The motion carries.

6. Escuela Éxitos - NEO Authorizer Contract

- Wendy explained the draft of the contract between Escuela Éxitos and NEO included in the Board Packet is nearly complete.
- Wendy and Luis explained the small items which needed to be finalized and requested the Board to grant Luis the authority to finalize the contract between Escuela Éxitos and NEO.
- The motion to authorize Luis to finalize the contract between Escuela Éxitos and NEO was moved by Andrea and seconded by Nate. The motion carries.

7. Approve:

- Tabled Early Kindergarten Entrance
- Amended ByLaws
 - The motion to approve the amended bylaws was moved by Nate and seconded by Andrea. The motion carries.
- Amended Conflict of Interest Policy
 - The motion to approve the amended conflict of interest policy was moved by Andrea and seconded by Nate. The motion carries.
- Amended Lottery

- Luis explained the prior policy was based on Minnesota Statute 124D, which applies to traditional (non-charter) public schools.
- The motion to approve the amended lottery policy was moved by Andrea and seconded by Abigail. The motion carries.
- Amended Early Kindergarten Entrance
 - Tabled

8. Approve: TenSquare Agreement as Development Mngr. or Tenant Rep Services

- The motion to approve the agreement with TenSquare to work with Escuela Éxitos as our Development Manager or with Tenant Representative Services was moved by Nate and seconded by Andrea. The motion carries.

9. Review Bergan KDV Pre Operational Proposal

- No approval is needed as this was already voted on during the December meeting.
- Luis and Nick provided an update on the relationship between Escuela Éxitos and Bergan KDV as the school begins to project its enrollment and create its budget for the 2021-22 academic year.

10. Approve 2021-22 Budget and Enrollment Numbers

- Luis and Nick presented the school's projected enrollment and budget for 2021-22.
- The motion to approve the 2021-22 budget was moved by Nate and seconded by Andrea. The motion carries

11. Approve Dec. and Jan. Expenses

- Luis presented receipts regarding money he had personally paid:
 - \$17 for the subscription to Wix (monthly website hosting fee)
 - \$90 to the Minnesota Department of State regarding the filing of the school's correct name
- The school currently does not have a source of revenue, so the Board is approving the nature of the expenses and not the reimbursement. The reimbursement to Luis will come once the school has a source of revenue.
- The motion to approve the nature of the expenses described above was moved by Nate and seconded by Andrea. The motion carries.

12. Updates

- Antonio spoke on the pre-operation fee owed to PUC
- PUC understands this is an open invoice

13. New Business

- Luis expressed the significance of all Board Members completing their training.
- Some Board Members have already started completing their training modules.
- Wendy offered to remain after the meeting to assist Board Members logging into the modules.

14. Close of Meeting

- The motion to close the meeting was moved by Nate and seconded by Sam. The motion carries and Sam adjourned the meeting at 6:37 PM.